

# ASSIGNMENT PROCEDURES/REQUIREMENTS - ACAT I DEPUTY PROG. MANAGERS (DPM)

**PROCEDURES:** CANDIDATES FOR DEPUTY PROGRAM MANAGER POSITIONS WILL BE SCREENED BY A FORMAL PANEL OF FLAG OR GENERAL OFFICERS AND SES MEMBERS OR PANEL MAY BE REARRANGED AS NEEDED. A COMBINED MILITARY/CIVILIAN SLATE IS NOT REQUIRED. IF THE PANEL'S RECOMMENDATION FOR SELECTION IS THE NUMBER ONE RANKED CANDIDATE; HAS MET ALL STATUTORY REQUIREMENTS FOR THE POSITION AND HAS THE SANCTION OF THE RESPONSIBLE PEO, DRPM OR SYSCOM, ACQUISITION WORKFORCE OVERSIGHT COUNCIL (AWOC) APPROVAL IS NOT REQUIRED. OTHERWISE, THE SLATE OF NOMINEES MUST BE PRESENTED TO THE AWOC. FOR DEPUTY SELECTIONS THAT DO NOT REQUIRE AWOC APPROVAL, SPECIFIC INFORMATION ABOUT THE POSITION AND SELECTEE MUST BE PROVIDED TO THE DACM FOR REPORTING PURPOSES.

## REQUIREMENTS

6 YEARS OF ACQUISITION EXPERIENCE, 2 OF WHICH WERE PERFORMED IN A PROGRAM OFFICE OR SIMILAR ORGANIZATION (1)	PMT-301; <b>OR</b> APMC, PMT-302(2). ALL NEW DPMs MUST TAKE PMT-303 AFTER APPROVAL.	ACQUISITION PROFESSIONAL COMMUNITY MEMBER (3), (4)	MUST SIGN WRITTEN AGREEMENT (TENURE) TO STAY IN THE ASSIGNMENT THROUGH COMPLETION OF THE FIRST MILESTONE CLOSEST TO 4 YEARS <b>OR</b> 4 YEARS IF MILESTONES ARE COMPLETED (5)
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- (1) UP TO 12 MONTHS OF ACADEMIC TRAINING OR EDUCATION MAY BE SUBSTITUTED FOR ACQUISITION EXPERIENCE  
URLs MAY COUNT UP TO 18 MONTHS OF COMMAND TOUR EXPERIENCE TOWARD ACQUISITION EXPERIENCE (NOT PROGRAM OFFICE EXPERIENCE)
- (2) PMT-302 MAY BE FULFILLED; PMT-303 MAY NOT.
- (3) ACQUISITION PROFESSIONAL COMMUNITY MEMBERS WHO DO NOT MEET THE EXPERIENCE OR TRAINING STANDARDS MAY BE ASSIGNED FOR UP TO 6 MONTHS WITHOUT WAIVER
- (4) SEE APC STANDARDS ON CRITICAL ACQUISITION QUALIFICATIONS' SHEET (INCLUDED IN PACKAGE)
- (5) ASSIGNMENT PERIOD (TENURE) OBLIGATION IS STATUTORILY WAIVED WHEN A DEPUTY PM IS REASSIGNED TO ANOTHER CAP FROM THE POSITION OF DPM. A WAIVER NEED NOT BE PROCESSED

## WAIVERS

**WAIVER PROCEDURES:** (QUARTERLY, DACM MUST FILE COPIES OF APPROVED WAIVERS WITH THE DIRECTOR, AET&CD, OSD(A&T))

FOR STANDARDS OF DPM POSITION: APPOINTING AUTHORITY SHALL SUBMIT A DD FORM 2595 "DEPARTMENT OF DEFENSE PM /DPM WAIVER REQUEST (OR EQUIVALENT) TO THE DACM.

FOR RELEASE FROM TENURE OBLIGATION: SEE APPENDIX G, SECNAVINST 5300.36 FOR FORMAT AND GUIDANCE.

AUTHORITY TO GRANT WAIVERS: TENURE OBLIGATION WAIVERS APPROVED BY THE DACM.